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DRAFT WEEKLY PROGRESS REPORT**DRAFT WEEKLY PROGRESS REPORT**
ECC Superfund Site – Zionsville, Indiana**Site – Zionsville, Indiana**
Week ending December 12, 1997**December 12, 1997**

MEETING MINUTES

Participants

Trustees: Norm Bernstein
Radian: Mark Colonna (at site)
Versar: George Anastos, Chuck Gaffney, Joe Borucki (at site)
EPA/IDEM: Mike McAteer, Tim Harrison

Activities Started or Completed For Week ending 12/12

Met station construction completed. Met data gathering started.

M Colonna arrived on-site 12/8.

Site gate locks have been removed/changed. Versar/Radian have keys to all locks.

Power/phone poles have been placed at the site. Electricity/phones established in the trailers. Two security lights have been installed.

Radian phone number (317) 769-3540

Versar phone number (317) 769-4254 or (317) 769-4474

Portions of the wastewater treatment area and support zone were surveyed.

Versar has completed and distributed the geotechnical sampling plan..

Versar has addressed Radian changes to Construction Site Management Plan, Construction Quality Control Plan and Health and Safety Plan. Will send to M Colonna ASAP.

Activities Anticipated For Week Ending 12/19

Install construction fence around exclusion zone (west/south sides only).

Install additional security lighting at the site.

Compaction/leveling in wastewater treatment area (building/tanks).

Signs to be installed at the site.

Start gathering air monitoring data.

Radian will develop drafts of the following forms for Trustee review:

- Work Directive Change Order
- Clarifications and Interpretations
- Field Order

Versar will fax sign specification to N Bernstein.

Building permits will be obtained by Versar/Handex.

J Borucki will approach the Bankerts regarding installation of an ECC sign along Hwy 421.

N Bernstein will develop a photography specification.

Versar will establish a protocol and a signature sheet for EPA (or contractors) access to the site.

Versar will submit the draft environmental baseline survey to Radian.

Versar will generate and distribute a revised construction schedule by 12/19.

Problems Encountered During Week Ending 12/12

The building delivery has been delayed. It is currently estimated that this delay will push the schedule back two-weeks. Versar is looking into assessing the impact of this delay on other construction activities, and ways to minimize the delay.

Schedule Status For Week Ending 12/12

Building delivery has been delayed. Delivery currently scheduled for January 2, 1998.